

Name _____ ID# _____ Phone (_____) _____

Major _____ Advisor _____ *You will receive notification to your Northwestern student email*

I request approval to take the following course(s) at another institution and have them transferred to my records at University of Northwestern. I understand that in order for these credits to be transferable to University of Northwestern, I must receive a grade of C- or higher (unless a higher minimum grade is required by my major or minor). **Please note:** University of Northwestern only transfers in the qualifying credits (not the grade[s] or GPA). Student is responsible for having their transcript sent to University of Northwestern Registrar's Office once final grade(s) are posted.

Student's Signature _____ DATE: _____

Institution where course(s) will be taken _____ City _____ State _____

Department Chair/Assistant Dean: Initial if approved for this student ONLY	COURSE INFORMATION				UNWSP Requirement to be met by transfer course	
	Course Code	Course Title	Semester Credit Hours	Term to be taken	Course Code or Category	Semester Credit Hours

Dept. Chairperson's/Assistant Dean's Signature (only required if course is in your major or minor)

DATE: _____

Registrar's Approval

DATE: _____

OFFICE USE ONLY: Original - Registrar's Office SHATATR Indexed Student notified

S:\Rec1\Forms\Prior Approval of Transfer Credits UNWSP MAY18

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